

## 21st March - 1st April 2022

## **Conference Terms and Conditions**

- 1. Payment must be made during the registration process. The organisers reserve the right to refuse admission to those who have not paid.
- 2. Papers for presentation will NOT be included within the programme unless the conference registration fee has been received in full.
- 3. Notification of cancellation must be in writing either by email, fax or letter and received by the Regional Studies Association before 8<sup>th</sup> February 2022.
- 4. Cancellations received on or before 8<sup>th</sup> February 2022 will be refunded 50% of the registration fee paid.
- 5. Cancellations received after 8<sup>th</sup> February 2022 will be non-refundable.
- 6. Non-arrivals will be non-refundable for any reason.
- 7. Substitute participants will be accepted at any time a name will be required.
- 8. Shared places are not permitted.
- 9. The organisers reserve the right to change the speakers and programme.
- 10. The organisers accept no responsibility for the views or opinions expressed by speakers, chairpersons or any other person at the event.
- 11. The E-Conference will operate an opt-in system for presentation recordings. Once an abstract has been submitted, presenters are asked to opt-in if they agree for their presentation to be recorded. If the presenter does not actively opt-in by 14<sup>th</sup> March 2022, we assume he or she does not wish to have their presentation recorded and respect this. Therefore, we cannot guarantee that all presentations will be available as a recording and available on catch-up.
- 12. Where presenters have opted in to have their presentation recorded, such recordings will be available until the end of May 2022.
- 13. Some recordings will be raw and unedited. The RSA cannot take responsibility for comments made by speakers or attendees.
- 14. The organisers will take pictures or screenshots and by participating you agree to be captured. Please keep your camera off in case you do not want to be included in this or in a session that is recorded.
- 15. The organisers may upload a pdf of speakers' presentations onto their website shortly after the conference, where the presenter has given permission to do so.
- 16. In the unlikely event of conference cancellation by the organisers, conference registration payments will be refunded in full.
- 17. Data Protection information given during the registration process will be held in our database and we would like to use it to inform you about our events from time to time. Please inform the office, Email <a href="mailto:data@regionalstudies.org">data@regionalstudies.org</a>, if you do not wish to be included in this service.