

## How to... Sign up as a user under a Corporate Account

*Does your institution have an RSA Corporate membership?*

Colleagues within your Department or institution can sign up as users and gain access to membership benefits, such as:

- Our webinar recordings on-demand
- The most up to date journal articles online
- Policy Impact books online
- The RSA Expert Register
- Publisher book discounts

For colleagues who wish to sign up for the Corporate Membership benefits:

1. Go to RSA Lounge <https://lounge.regionalstudies.org/>
2. Click on New User Signup
3. Complete Membership Options
  - Choose Non-member for the Membership Category
  - Select No for Register for Corporate Membership
  - Select Online Only for Publications
4. Complete your Personal Information, making sure that **your Institution name is written exactly as the Corporate membership account**. This will ensure the system recognises the active membership.
5. Click through to complete the process. It may take a few minutes for the system to validate your membership.

If you have any questions or need help, please email [alex.holmes@regionalstudies.org](mailto:alex.holmes@regionalstudies.org)